Jim Doyle Governor WISCONSIN DEPARTMENT OF REGULATION & LICENSING

Donsia Strong Hill Secretary



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REAL ESTATE BOARD SCREENING PANEL Room 179A, 1400 East Washington Ave., Madison, WI Contact: David O'Connell (608-261-4490) Thursday, March 25, 2004

8:30 A.M and Immediately Following the Board Meeting, if Necessary

- 1. Call Open Session to Order
- 2. Convene to Closed Session to consider discipline (s. 19.85(1) (b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1) (f), Stats.
 - a. Screen complaints received from the public against credential holders. The Panel consists of 2 Board members and Department staff.
- 3. Reconvene to Open Session
- 4. Vote on Items Considered or Deliberated Upon In Closed Session
- 5. Adjournment

REAL ESTATE BOARD

Room 179A, 1400 East Washington Ave., Madison, WI Contact: Patricia Hoeft (608) 266-5439 Thursday, March 25, 2004 10:00 A.M.

- 1. CALL TO ORDER
 - a. Declaration of Ouorum
- 2. Adoption of Agenda
- 3. Approval of Minutes (January 22, 2004)
- 4. Administrative Report (Patricia Hoeft, Division Administrator)
 - a. Board Roster
 - b. 2004 Board Meeting Dates
 - c. Summary reports on pending court cases, disciplinary cases, administrative rules and legislation.
 - d. Changes to Administrative Rule Making Procedures 2003 Wisconsin Act 118
 - e. Prepare regulatory digest June/July issue
 - f. Divisions of Board Services and Enforcement presentation about improvements and new DRL website http://drl.wi.gov
- 5. Education and Examinations
 - a.. Report of the Real Estate Curriculum and Examinations Council
- 6. Legislation
 - a. Property Flipping update Patricia Hoeft
 - b. Status of Real Estate Reciprocity Licensure Bill
- 7. Unauthorized Practice of Law William Black
- 8. New changes to DRL blue license format- Cathy Pond
- 9. Presentation of Proposed Stipulations by Division of Enforcement
 - i. Robert S. Slowik & Century 21 Northside Realty LLC 04 REB 002
 - ii. Peter M. Skanavis & Metrostar Inc. d/b/a Homeowners Concept
 - iii. Donald J. Moore d/b/a Moore Appraisal & Realty Services
- 10. Public Comments

- 11. CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.)
 - a. Monitoring Report or any that may be Submitted after Mailing of Agenda.
 - b. Case Closings and Case Status Report or any that may be Submitted after Mailing of Agenda.
 - i. 01 REB 121
 - ii. 02 REB 109
 - iii. 02 REB 214
 - iv. 02 REB 049
 - v. 02 REB 010
 - vi. 02 REB 051
 - ·· 02 RED 031
 - vii. 02 REB 016
 - viii. 03 REB 032
 - ix. 01 REB 123
 - x. 03 REB 055
 - xi. 00 REB 057 xii. 00 REB 145
 - xiii. 01 REB 160
 - xiv. 01 REB 161
 - xv. 01 REB 281
 - xvi. 01 REB 324
 - xvii. 02 REB 246
 - xviii. 03 REB 198
 - xix. 03 REB 156
 - D 11 4: A 1 : : 4
 - c. Deliberation on Administrative Warnings or any that may be signed after Mailing of Agenda
 - i. 01 REB 121
 - ii. 02 REB 108
 - iii. 01 REB 273
 - iv. 03 REB 030
 - v. 03 REB 030
 - d. Deliberation on Proposed Stipulations or any that may be Signed after Mailing of Agenda.
 - i. Robert S. Slowik & Century 21 Northside Realty LLC 04 REB 002
 - ii. Peter M. Skanavis & Metrostar Inc. d/b/a Homeowners Concept
 - iii. Donald J. Moore d/b/a Moore Appraisal & Realty Services
 - e. Deliberation on Proposed Decision
 - i. Helen R. Patanaude LS0306042REB
 - f. Deliberation on Proposed Order Fixing Costs
 - i. Meredith Schoen LS0302171REB
 - g. Deliberation on Case Closings, Administrative Warnings or Disciplinary Actions that may be Submitted after Printing of Agenda
- 12. RECONVENE TO OPEN SESSION
- 13. Vote on Items Considered or Deliberated upon in Closed Session, If Voting is Appropriate
- 14. Such Other Items as Authorized by Law

DOE – Signatures for Proposed Stipulations, Orders and Administrative Warnings.

- 15. Agenda Items for Next Meeting: May 27, 2004
- 16. ADJOURNMENT

REAL ESTATE BOARD SCREENING PANEL Room 179A, 1400 East Washington Ave., Madison, WI Contact: David O'Connell (608) 261-4490 Thursday, March 25, 2004

Immediately Following the Board Meeting

Closed Session

Board Members to meet with Division of Enforcement to Review Pending Cases

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.